

21st Century **Workforce** Common Denominator Skills, Competencies and Strategies

Here are the 26 Universal 21st Century Workforce Common Denominator Skills, Competencies, and Strategies that can control each adult American's independence and financial success, while they are trying to Survive and Thrive in America's SciTech-driven, urban, world-of-work.

These Universal Workforce abilities are only available through supplemental schooling in ungraded, self-grading, self-paced, collaborative environments.

■ Skills

- 1) Communication Skills (pantomime, speech, written, graphic)*
- 2) Calculating Skills (quantitatively – comparatively – scientifically)*
- 3) Learning Skills (acquiring and prioritizing knowledge)
- 4) On-Demand — Retention and Recall Skills*
- 5) Building relevant Frames-of-Reference Skills
- 6) Standardized Test-taking Skills (raise test scores 20%)*
- 7) Socializing Skills

■ Competencies

- 1) Optimizing physiology to maximize functionality
- 2) Attitude management: Attitude is an exercise in "Free Will"
- 3) Finding their "place" in the workforce*
- 4) Finding an appropriate workplace*
- 5) Managing their workspace
- 6) Managing their role and responsibilities in their workplace*
- 7) Protecting and expanding personal Career options and opportunities

■ Strategies

Constructively and Productively applying Skills and Competencies involves "C-ing" things properly = **i4CX3**

- > **C**ommunicate
- > **C**alculate
- > **C**omprehend
- > **C**omplement
- > **C**orrelate
- > **C**orroborate
- > **C**otexualize
- > **C**ollaborate
- > **C**onceptualize
- > **C**oordinate
- > **C**ompete
- > **C**ommensurate

*ARE PARTIALLY PRESENTED IN "LEARN HOW – HERE"

■ Tools for Sorting and Sifting — Meet the SciTechMaxim and the "Factoid"

"Factoids" are tools for sorting and sifting news and knowledge from NOISE in today's incessant data stream. Factoids separate "Truth" from Fiction and Feelings, while identifying Fantasy. (Helpful when you live in a Red State like Florida.)

Make four lists about anything you want to do. 1) What do you know to be a fact. 2) What do you believe to be factual.

- 3) What do you need to know.
- 4) Where can you find out what you need to know. Answer these questions and you have a Factoid.

SciTechMaxims represent — "The least you need to know to make a constructive decision or decide on a successful course of action". A SciTechMaxims answers four questions in a single statement of 60 words or less: 1) What is it? 2) What does it do?

- 3) How does it do it? 4) Why should anyone care?

Developing Factoids and SciTech Maxims are DIY exercises that can give their authors a competitive advantage in their world-of-work, regardless of the author's situation, circumstance, expectations, aspirations or chosen Career Path.

Develop a SciTechMaxims for each of the "26" above — and you are prepared to succeed.

Example of a ScitechMaxim

The U.S. Constitution is a "Contract" between "We the People" and their Federal government that organizes the American society into a political/legal system that can protect and guarantee each citizen "Life, Liberty and the pursuit of Happiness" while "securing the Blessings of Liberty for ourselves and our Posterity".